



LEMBAGA PELABUHAN RAJANG

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CERTIFIED TO ISO 9001:2015
CERT. NO. : QMS 00736

"KEUTUHAN ASAS KEPUASAN PELANGGAN"

Ruj. Kami: 76/RPA/0282/8

Tarikh: 26 Disember 2018

SURAT PEKELILING AM PENTADBIRAN BIL. 12/2018

Kepada: Pesara Lembaga Pelabuhan Rajang

Tuan/Puan,

HAD KEMUDAHAN RAWATAN PERUBATAN DI KLINIK PANEL/SWASTA

Dimaklumkan bahawa Lembaga Jemaah Lembaga Pelabuhan Rajang melalui mesyuaratnya pada 19 November 2018 telah memutuskan bahawa mulai **1 Januari 2019**, kemudahan rawatan pesakit luar di klinik panel / swasta bagi pesara dan isteri/suami dihadkan kepada **RM500 setahun**.

*This is to inform that the Board through its meeting on 19 November 2018 has agreed to implement medical capping for out patient treatment at private clinics. The medical capping for the Authority's pensioners is **RM500 per year per family**.*

2. Sehubungan itu semua pesara Lembaga hendaklah mengambil perhatian peraturan seperti berikut:

The following procedures shall be followed:

- (a) Rawatan pesakit luar bagi semua pesara Lembaga tidak lagi dihadkan di klinik Panel.
Our patient treatment for the Authority's Pensioners is not limited at Panel Clinic only;
- (b) Rawatan pesakit luar di klinik swasta tidak lagi menggunakan medical chit dan setiap pesara boleh membuat tuntutan balik bayaran rawatan menggunakan borang ADM. 18 dengan menyertakan resit asal rawatan dan pertimbangan akan dibuat berdasarkan jumlah baki kelayakan setahun.
Medical chits shall not be provided for out patient treatment but each treatment is claimable upon proof of treatment by using Borang ADM. 18 which can be down loaded from RPA's official website or obtainable from HR & Adm Department. Consideration and approval shall be subject to the balance of the yearly medical entitlement;
- (c) Semua pesara dinasihatkan untuk memantau sendiri perbelanjaan perubatan pesakit luar di klinik swasta dan sebarang perbelanjaan yang melebihi had tahunan akan ditanggung sendiri oleh pesara;
You are required to do self monitoring on the medical expenses and any excess shall be borne by the pensioners themselves.
- (f) Bagi memudahkan pemantauan pebelanjaan perubatan, tuan/puan boleh

menggunakan Buku Rekod Perubatan yang boleh didapati di Jabatan Sumber Manusia dan Pentadbiran. Tuan/puan juga boleh menghubungi pegawai bertugas sepanjang waktu pejabat bagi sebarang pertanyaan mengenai jumlah baki kelayakan setahun;

In order to facilitate the monitoring of medical expenses, Tuan/Puan can also request to have a copy of Buku Rekod Perubatan from Human Resource and Administration Department. Tuan/Puan can also check the availability of your balance by calling the officers from HR & Adm. Department during normal office hours.

- (f) Tuan/puan dinasihatkan untuk berurusan dengan pihak Hospital Kerajaan bagi urusan untuk mendapat bekalan ubat jangka panjang atau ubat mahal.

Any requirement for long term medication or expensive drugs is advised to be obtained from Government Clinics or Hospital;

Sekian.

“ BERSATU BERUSAHA BERBAKTI ”
“ AN HONOUR TO SERVE ”

Yang benar,

Yang Asal Ditandatangani
Oleh
NORHIYA BINTI HUSSAIN

Norhiya Binti Hussain
b.p Pengurus Besar
LEMBAGA PELABUHAN RAJANG

s.k. PB

M/F

NH/csd